

**BOARD PROCEEDINGS**  
Hardin County Board of Supervisors • Sept. 11, 2023

**HARDIN COUNTY BOARD OF SUPERVISORS MINUTES – SEPTEMBER 11, 2023 MONDAY – 9:00 A.M. HARDIN COUNTY COURTHOUSE LARGE CONFERENCE ROOM**

The Hardin County Board of Supervisors held their regular meeting at 9:00 AM on September 11, 2023, at the Hardin County Courthouse large conference room in Eldora, Iowa.

Board members in attendance were BJ Hoffman, Lance Granzow, and Renee McClellan. Also attending were Thomas Craighton, Taylor Roll, Darrell Meyer, Lori Kadner, Deb Crosser, Machel Eichmeier, Ann Larson, Jolene Pieters, Brooke Muldoon, Elaine Loring, Amanda Jones, and Donna Juber.

McClellan moved and Hoffman seconded to approve the agenda. All Ayes. Motion passed.

Hoffman moved and McClellan seconded to approve the minutes of August 28, 2023. All Ayes. Motion passed.

McClellan moved and Hoffman seconded the motion to approve the claims for payment for September 11, 2023. All Ayes. Motion passed.

Hoffman moved and McClellan seconded the motion to approve Utility Permit UT-23-026—Iowa Regional Utilities Association. All Ayes. Motion passed.

Hoffman moved and McClellan seconded the motion to approve Region 6 Housing Trust Fund request for \$17,400.00 for fiscal year 2024/2025. All Ayes. Motion passed. Roll Call Vote: "Ayes" Granzow, McClellan, Hoffman. "Nays" None. Absent: None. Motion carried.

Hoffman moved, McClellan seconded the motion to approve Resolution No. 2023-29, Resolution to Approve the Region 6 Housing Trust Fund-Hardin County Cash Contribution. Roll Call Vote: "Ayes" Granzow, McClellan, Hoffman. "Nays" None. Absent: None. Motion carried. Resolution No. 2023-29 is hereby adopted as follows:

**RESOLUTION NO. 2023-29  
A RESOLUTION TO APPROVE THE REGION 6 HOUSING TRUST FUND  
HARDIN COUNTY CASH CONTRIBUTION**

RESOLVED: Hardin County will provide \$17,400 of cash assistance for the 2024 Region 6 Housing Trust Fund application. This assistance will be provided in FY 24/25. The full text of the resolution is available at the Office of the Hardin County Auditor.

Hoffman moved and McClellan seconded the motion to approve the Hardin County Statement of Safety Policy and Hardin County Safety Committee as presented by EMA

Director Thomas Craighton with the amendment to include the addition of Judge John Haney as an addition to the safety committee. All Ayes. Motion passed.

Hoffman moved and McClellan seconded the motion to approve setting Monday October 2, 2023 at 9:02 a.m. for a public hearing for the Fiscal Year 2023/2024 budget amendment. All Ayes. Motion passed.

McClellan moved and Hoffman seconded the motion to acknowledge the receipt of the Auditor's monthly report for August. All Ayes. Motion passed.

Hoffman moved and McClellan seconded the motion to acknowledge the receipt of the Recorder's monthly report for August. All Ayes. Motion passed.

McClellan moved and Hoffman seconded the motion to acknowledge the receipt of the Sheriff's monthly report for August. All Ayes. Motion passed.

Hoffman moved and McClellan seconded the motion to approve the change of status in the Conservation Department for the discharge of Connor Wise. All Ayes. Motion passed.

Hoffman moved and McClellan seconded the motion to approve the change of status in the Auditor's Office for Chandra Kyle for a pay increase for completing her initial six

months of employment. All Ayes. Motion passed.

Hoffman moved and McClellan seconded the motion to approve the change of status in the Auditor's Office for Brooke Muldoon for a pay increase for completing her initial six months of employment. All Ayes. Motion passed.

Other business: Hoffman wanted to recognize the Fire Association of Hardin County for the amazing Fire Convention that they put on this past weekend. Engineer Roll stated that the Alden bridge is complete and open. Craighton stated that he would be at the IUB hearing on Thursday.

Public Comments: Amanda Jones, Hardin County Public Health Coordinator introduced herself and shared information about a survey for all Hardin County residents and a town hall meeting they will be holding at the Eldora Library.

McClellan moved and Hoffman seconded the motion to adjourn. All Ayes. Motion passed.

The meeting was adjourned at 9:21 a.m.

*/s/ Lance Granzow  
Lance Granzow,  
Chair or Vice-Chair  
Board of Supervisors  
/s/ Jolene Pieters  
Jolene Pieters  
Hardin County Auditor*

**PUBLIC NOTICE**  
Notice of Requests for Qualifications

**NOTICE OF REQUESTS FOR QUALIFICATIONS**

The Hardin County Conservation Board is requesting qualifications for architectural services to assist with developing a new lodge facility that will host special events, conferences, and vendor space for outdoor amenities. This project will be located at 299 North 7th Street in the city limits of Steamboat Rock. The project budget is \$1.2 million.

This project may be partially funded with Hardin County US Treasury American Rescue Plan Funds. The only federal requirement with these funds is to properly procure the general contractor with a public bid letting and monthly pay type requests from the general contractor. The performance bond and bid bond standards also apply. No environmental, historical, Davis-Bacon, or other federal-type expectations apply.

Proposals to the Hardin County Conservation Board shall include the following:

- Similar projects the firm has successfully completed.
- Experience completing designed projects for the allowed budget. Experience with public bidding standards.
- Description of organizational capacity to complete all necessary activities.

• Names and professional experience of key personnel who will be assigned to this project.

• Typical architectural fee cost, including all needed subcontractors, to complete a project that has a total budget of \$1.2 million. This fee includes all activities, including architecture fees.

Hardin County Conservation Board will select the firm that can best meet all the above standards. The Hardin County Conservation Board will select a firm for the project by no later than 11/1/23.

The Hardin County Conservation Board will need to publicly bid on this project by 12/1/2024. The construction work will need to be completed by 12/1/26. Preliminary building design and estimated budget shall be completed by 1/1/2024. This will allow the County to secure additional funding to complete the project from 1/1/24 to the summer or fall of 2024.

Proposals must be submitted no later than 11:00 a.m. on September 29, 2023. Proposals should be submitted to Wes Wiese, Hardin County Conservation Board at wwise@hardincountyia.gov. Please submit one electronic version (PDF format) of the proposal. Questions regarding this request for proposals should be directed to Wes Wiese.

Published in the Eldora Herald-Ledger on Thursday, Sept. 28, 2023

**PUBLIC HEARING NOTICE**  
City of Eldora Amendment of Current Budget

**NOTICE OF PUBLIC HEARING - AMENDMENT OF CURRENT BUDGET**  
City of ELDORA  
Fiscal Year July 1, 2023 - June 30, 2024

The City of ELDORA will conduct a public hearing for the purpose of amending the current budget for fiscal year ending June 30, 2024

**Meeting Date/Time:** 10/10/2023 06:00 PM      **Contact:** Michelle Kelley      **Phone:** (641) 939-2393 ext: 102

**Meeting Location:** Eldora City Hall, Council Chambers  
1442 Washington St, Eldora, IA 50627

There will be no increase in taxes. Any residents or taxpayers will be heard for or against the proposed amendment at the time and place specified above. A detailed statement of: additional receipts, cash balances on hand at the close of the preceding fiscal year, and proposed disbursements, both past and anticipated, will be available at the hearing. Budget amendments are subject to protest. If protest petition requirements are met, the State Appeal Board will hold a local hearing. For more information, consult <https://dom.iowa.gov/local-gov-appeals>.

REVENUES & OTHER FINANCING SOURCES		Total Budget as Certified or Last Amended	Current Amendment	Total Budget After Current Amendment
Taxes Levied on Property	1	1,520,185	0	1,520,185
Less: Uncollected Delinquent Taxes - Levy Year	2	0	0	0
Net Current Property Tax	3	1,520,185	0	1,520,185
Delinquent Property Tax Revenue	4	0	0	0
TIF Revenues	5	5,261	0	5,261
Other City Taxes	6	718,858	40,000	758,858
Licenses & Permits	7	5,550	905	6,455
Use of Money & Property	8	122,050	-42,300	79,750
Intergovernmental	9	370,481	479,320	849,801
Charges for Service	10	2,614,380	303,350	2,917,730
Special Assessments	11	2,886	0	2,886
Miscellaneous	12	107,679	123,962	231,641
Other Financing Sources	13	0	0	0
Transfers In	14	1,293,490	-791	1,292,699
<b>Total Revenues &amp; Other Sources</b>	<b>15</b>	<b>6,760,820</b>	<b>904,446</b>	<b>7,665,266</b>
EXPENDITURES & OTHER FINANCING USES				
Public Safety	16	1,623,555	300,688	1,924,243
Public Works	17	1,094,568	-597,178	497,390
Health and Social Services	18	12,000	1,000	13,000
Culture and Recreation	19	401,676	189,515	591,191
Community and Economic Development	20	14,683	6,800	21,483
General Government	21	486,813	27,307	514,120
Debt Service	22	570,006	0	570,006
Capital Projects	23	6,800	1,950,613	1,957,413
Total Government Activities Expenditures	24	4,210,101	1,878,745	6,088,846
Business Type/Enterprise	25	1,352,346	182,206	1,534,552
<b>Total Gov Activities &amp; Business Expenditures</b>	<b>26</b>	<b>5,562,447</b>	<b>2,060,951</b>	<b>7,623,398</b>
Transfers Out	27	1,293,490	-791	1,292,699
<b>Total Expenditures/Transfers Out</b>	<b>28</b>	<b>6,855,937</b>	<b>2,060,160</b>	<b>8,916,097</b>
<b>Excess Revenues &amp; Other Sources Over (Under) Expenditures/Transfers Out</b>	<b>29</b>	<b>-95,117</b>	<b>-1,155,714</b>	<b>-1,250,831</b>
Beginning Fund Balance July 1, 2023	30	4,615,063	688,974	5,304,037
<b>Ending Fund Balance June 30, 2024</b>	<b>31</b>	<b>4,519,946</b>	<b>-466,740</b>	<b>4,053,206</b>

**Explanation of Changes:** The completion of the 11th Avenue Street project is reflected here, using revenues previous secured. The City has also been able to secure multiple multi-year grants which will increase activity in the community over the next three to five years. There is also a realignment of classification for capital projects, perpetual care for the cemetery and other activities within the City.

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**PUBLIC NOTICE**  
Hardin County Vendor Report 9/18/23

**Vendor Publication Report**

**Hardin County Payment Date Range: 09/18/2023 - 09/18/2023**  
AgSource Cooperative Services-128.00, Alliant Energy-1,824.07, Amazon Business-1,022.03, Bart Kramer -200.00, Black Hills Energy-37.07, Campbell Supply Co-122.41, Central Iowa Detention Center-4,340.00, CenturyLink 2956-33.95, Cheryl A Lawrence-94.32, Cintas-Chicago-425.22, Clapsaddle-Garber Assoc- 2,029.20, Cooley Pumping LLC-415.00, Corporate Translation Services Inc-51.99, Country Car Shop LLC- 1,294.06, Culligan - IA Falls-19.00, Dave's Crane & Wrecker Service-415.00, David A Kuehner-1,600.00, Eldora Family Dentistry LLC-1,038.00, Eldora Hardware-34.22, Galls Incorporated-16.40, GATR Truck Center-2,041.21, Gehrke Inc-1,200.00, Gehrke Quarries, Inc-1,420.47, Government Forms and Supplies -72.64, Greenbelt Home Care-17,164.63, Hansen Family Hospital-1,184.00, Hardin Co Tire & Service Inc -58.45, Hardin County Historical Society-3,500.00, Hardin County Office Supplies-66.40, Hardin County Solid Waste & Recycling-120.45, Hardin County Tire – Radcliffe-90.45, Hawkeye West Pest Control- 64.00, Heart of Iowa-167.92, Innovative Ag Services Hubbard-3,711.56, Iowa Plains Signing, Inc-2,014.92, Iowa Prison Industries-828.96, Jones Appliance & TV, Inc-514.00, Joseph Donald-150.00, Kali Adams - 2,091.70, Lori Kohart-40.00, Machel R Eichmeier-96.94, Martin Brothers Distributing Co, Inc-3,270.12, Martin Marietta Aggregate-4,662.87, Mid-America Publishing Corp-86.99, Murphy Tractor & Equipment Co., Inc-3,840.00, NAPA Auto Parts-21.98, NAPA Auto Parts Eldora-2,298.77, Nesa Inc-248.95, Paula Schutt-54.99, PINE CREST MOBILE HOME PARK-615.00, Pitney Bowes Global Financial-Lease-2,193.57, Premier Office Equipment, Inc-420.46, Radcliffe Complete Small Animal Care-228.69, RC Systems- Waterloo Office-883.58, Reliable1-327.30, Schumacher Elevator Co-553.78, Scott Peden-4,324.00, SHI International Corp-352.00, Shield Pest Control LLC-275.00, Simple Lift Rentals and Sales, LLC-500.00, Stalzer, Trent-2,495.50, Storey Kenworthy-174.09, Times Citizen-470.24, Trane US Inc-2,500.88, US Bank Equipment Finance-1,260.84, Van Wall Equipment, Inc-515.85, Vanguard Appraisals, Inc-3,180.00, Verizon Wireless-1,103.72, Wesley Wiese-367.00, Wilcox Equipment-84.01, Workspace Inc-966.34  
Grand Total: 90,015.16

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